HINZE DAM
EMERGENCY ACTION PLAN

Expires:

Approved by the delegate of the Chief Executive, Department of Regional Development, Manufacturing and Water until 16 December 2023.

November 2020
# QUICK REFERENCE GUIDE

## Emergency Condition Level

<table>
<thead>
<tr>
<th>Dam Hazard</th>
<th>Alert</th>
<th>Lean Forward</th>
<th>Stand Up</th>
<th>Stand Down</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Flood Event (Section 5.1)</strong></td>
<td>Reservoir level equal to or greater than 94.50m AHD and BoM expected to issue Flood Warnings across SEQ.</td>
<td>Flood of Record: Reservoir level equal to or greater than 100.28m AHD</td>
<td>Extreme Flood Level: Reservoir level equal to or greater than 104.00m AHD or Potential for a failure of Little Nerang Dam</td>
<td>Reservoir Level below Full Supply Level of 94.50m AHD</td>
</tr>
<tr>
<td><strong>Significant Increase in Seepage or New Area of Seepage (Section 5.2)</strong></td>
<td>Earthquake of Magnitude 3 or higher detected in the vicinity of the dam or; Significant new or increased seepage areas identified at the dam or; Seepage areas containing earth material identified at the dam.</td>
<td>Seepage is increasing or earth material evident in the seepage is increasing and; The increases cannot be controlled.</td>
<td>Dam failure is considered possible via an identified failure mechanism.</td>
<td>Seepage through the Dam is controlled and; No indicators of potential Dam failure are present.</td>
</tr>
<tr>
<td><strong>Structural Damage to Dam (Section 5.3)</strong></td>
<td>Earthquake of Magnitude 3 or higher detected in the vicinity of the dam or; New structural damage or movement areas identified at the Dam.</td>
<td>A Terrorist Threat or Incident is reported at the Dam Site or; New structural damage or movement areas have not stabilised and are demonstrating indications of continued worsening.</td>
<td>New structural damage or movement areas indicate some potential for a structural failure of the Dam.</td>
<td>Dam embankment is stable and; No potential indicators of potential Dam failure are present.</td>
</tr>
</tbody>
</table>

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## DISTRIBUTION CONTROL SHEET (Controlled Hard Copies)

<table>
<thead>
<tr>
<th>Agency</th>
<th>Position</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seqwater</td>
<td>Storage Supervisor</td>
<td>Hinze Dam</td>
</tr>
<tr>
<td>Seqwater</td>
<td>Principal Engineer Dam Safety</td>
<td>Flood Operations Centre, Brisbane</td>
</tr>
<tr>
<td>Seqwater</td>
<td>Principal Engineer Dam Safety</td>
<td>Flood Operations Centre, Ipswich</td>
</tr>
<tr>
<td>Department of Energy and Water Supply</td>
<td>Director of Dam Safety</td>
<td>Brisbane</td>
</tr>
<tr>
<td>Queensland Fire and Emergency Services</td>
<td>Duty Officer</td>
<td>Brisbane</td>
</tr>
<tr>
<td>Gold Coast City Council</td>
<td>Local Disaster Coordinator</td>
<td>Gold Coast</td>
</tr>
<tr>
<td>Queensland Police Service (QPS)</td>
<td>District Disaster Coordinator</td>
<td>Gold Coast</td>
</tr>
</tbody>
</table>

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### Revision Status

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<th>Rev No.</th>
<th>Date</th>
<th>Revision Description</th>
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<tr>
<td>0</td>
<td>October 2008</td>
<td>Original</td>
</tr>
<tr>
<td>1</td>
<td>August 2009</td>
<td>Revision 1</td>
</tr>
<tr>
<td>2</td>
<td>September 2010</td>
<td>Revision 2</td>
</tr>
<tr>
<td>2.1</td>
<td>June 2011</td>
<td>Contact register updated</td>
</tr>
<tr>
<td>3</td>
<td>September 2011</td>
<td>Revision 3</td>
</tr>
<tr>
<td>4</td>
<td>August 2012</td>
<td>Revision 4</td>
</tr>
<tr>
<td>5</td>
<td>November 2013</td>
<td>Revised and updated in accordance with new guidelines from the Department of Energy and Water Supply</td>
</tr>
<tr>
<td>6</td>
<td>August 2014</td>
<td>Revised following discussions with the Department of Energy and Water Supply and other stakeholders</td>
</tr>
<tr>
<td>7</td>
<td>September 2016</td>
<td>Revision 7</td>
</tr>
<tr>
<td>8</td>
<td>December 2016</td>
<td>Revision 8</td>
</tr>
<tr>
<td>9</td>
<td>September 2017</td>
<td>Revision 9</td>
</tr>
<tr>
<td>9.1</td>
<td>September 2019</td>
<td>Annual review and non-substantive amendments made.</td>
</tr>
<tr>
<td>10</td>
<td>June 2020</td>
<td>Revision 10 revised layout.</td>
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<tr>
<td>10.1</td>
<td>November 2020</td>
<td>Revised to include feedback from Council.</td>
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<th>Version Date</th>
<th>Doc Approver</th>
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<tr>
<td>10.1</td>
<td>ERP-00033</td>
<td>Principal Engineer, Dam Safety Operations</td>
<td>4/11/2020</td>
<td>Manager, Technical Support and Improvement</td>
</tr>
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ABBREVIATIONS

AEP  Annual Exceedance Probability
AHD  Australian Height Datum
ANCOLD  Australian National Committee on Large Dams
BoM  Bureau of Meteorology
DDMG  District Disaster Management Group
DNRME  Department of Natural Resources, Mines and Energy
EAP  Emergency Action Plan
ERP  Emergency Response Plan
FSL  Full Supply Level
FOC  Flood Operations Centre, Seqwater
LDC  Local Disaster Coordinator
LDMG  Local Disaster Management Group
LGA  Local Government Area
ML  Megalitre
PAR  Population At Risk
PMF  Probable Maximum Flood
PMP  Probable Maximum Precipitation
PMPPDF  Probable Maximum Precipitation Design Flood
QFES  Queensland Fire and Emergency Services
SDCC  State Disaster Coordination Centre
DEFINITIONS

For the purposes of this document:

- **Dam Hazards** as defined by the *Water Supply (Safety and Reliability) Act 2008* include both Downstream Release Hazards and Dam Failure Hazards.

- A **Downstream Release Hazard** is associated with natural flooding and a release of water from the Dam caused by water that has flowed naturally into the Dam, filling it and making the Dam overflow. A Downstream Release Hazard is not associated with a potential failure of the Dam Structure.

- A **Dam Failure Hazard** is associated with an uncontrolled release of water from the Dam caused by a failure of the Dam Structure. A Dam Failure Hazard could occur either during a period of natural flooding or when no natural flooding is occurring (Sunny Day Failure). If a Dam Failure Hazard occurs during a period of natural flooding, the flood impacts downstream of the dam caused by the Dam failure will be worsened by the natural flooding.

- A **Sunny Day Failure** of the Dam is a failure of the Dam Structure that occurs when no natural flooding is occurring.

- **Emergency Events** as defined by the *Water Supply (Safety and Reliability) Act 2008* includes any Downstream Release Hazard Event or Dam Safety Emergency Event where an operational state of LEAN FORWARD is reached based on the triggers defined in this EAP. Dam Safety Emergency Event triggers are associated with the potential of a Dam Failure Hazard.

- **Disaster Management Agency** is an agency with a management role in responding to an Emergency Event. Disaster Management Agencies include Local Disaster Management Groups, District Disaster Management Groups and Queensland Fire and Emergency Services.
1 INTRODUCTION

Seqwater is committed to maintaining a comprehensive dam safety management program aimed at ensuring the continued safe and reliable operation of all of its dams. However, because the consequences of a dam failure event are high, this Emergency Action Plan has been prepared with the following aims:

- To allow Seqwater to respond quickly to potential emergency incidents as soon as they are identified and to undertake targeted and effective intervention actions to prevent the situation developing into an emergency event.
- To allow Seqwater to provide appropriate and effective warnings in relation to dam safety emergency incidents and events, including flood events.

This Plan is supported by the following Seqwater internal programs and plans that support the maintenance of ongoing structural safety of each Seqwater dam and also ensure that Seqwater can respond effectively to any emergency event impacting on its water supply infrastructure:

- Seqwater Dam Safety Inspection and Surveillance Program.
- Seqwater Dam Portfolio Risk Assessment Program.
- Seqwater Dam Portfolio - Routine Scheduled Maintenance and Capital Refurbishment Program.
- Bulk Authority Emergency Response Plan (prepared in accordance with the provisions of the Water Act 2000).

Seqwater is committed to correcting any identified potential dam safety issues at all of its dams and ensuring that its dams both remain safe, and efficiently fulfil their intended purpose.
2 ROLES AND RESPONSIBILITIES

The following table shows the relevant entities with dam safety incident responsibilities.

<table>
<thead>
<tr>
<th>AGENCIES</th>
<th>RESPONSIBILITIES</th>
</tr>
</thead>
</table>
| Seqwater  | • Prepare, implement and maintain an Emergency Action Plan for Hinze Dam in accordance with the provisions of the Water Supply (Safety and Reliability) Act 2008 and prepare, implement and maintain a Emergency Response Plan in accordance with the provisions of the Water Act 2000.  
• Maintain an ongoing Incident and Emergency Roster in accordance with the Emergency Response Plan.  
• For all incidents, Seqwater will appoint an Incident Management Team in accordance with the Emergency Response Plan. The Incident Management Team will undertake emergency response at the dam site including site control, manage public safety at the dam, undertake physical intervention actions that aim to prevent an uncontrolled release of water and, until an Emergency Manager is appointed, provide all dam overflow and dam safety notifications in accordance with Section 3. If the Emergency progresses to a point that requires appointment of an Emergency Manager (see Section 5), the Incident Management Team Leader will also provide advice and recommendations to the Emergency Manager on the provision of notifications and the Emergency Condition Level.  
• Once the incident progresses to a point that requires appointment of an Emergency Manager (see Section 5), Seqwater will appoint an Emergency Manager to manage Seqwater’s overall emergency response and to undertake appropriate liaison and engagement with local, district and state disaster management groups and other stakeholder agencies in accordance with the Emergency Response Plan. The Emergency Manager will also provide all dam overflow and dam safety notifications in accordance with Section 3 and provide advice to stakeholders on the need for downstream evacuations. |
<table>
<thead>
<tr>
<th>Dam Safety Regulator (DNRME)</th>
<th>• Provide regulatory input during a dam safety emergency in accordance with the requirements of the <em>Water Supply (Safety and Reliability) Act 2008.</em></th>
</tr>
</thead>
</table>
| Council of the City of Gold Coast (Local Disaster Management Groups) | • Exercise primary responsibility for disaster response and management within its boundaries, in accordance with the *Disaster Management Act 2003.*  
• Deploy all appropriate resources to contribute to response and recovery during the dam safety emergency, until its resources are fully committed.  
• Mobilise disaster response assistance from other relevant Disaster Response Agencies, as appropriate during the emergency. |

A Contact Register for these and other stakeholder agencies is included in Appendix A.
### 3 NOTIFICATION DETAILS

This EAP requires Seqwater to issue notifications for downstream release hazards and potential or actual dam safety emergency events. A summary of these notification requirements is outlined in the Tables below.

<table>
<thead>
<tr>
<th>DOWNSTREAM RELEASE HAZARD - OPERATIONAL STATE IS STAND DOWN (BoM not expected to issue Flood Warnings across South East Queensland)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Situation</strong></td>
</tr>
<tr>
<td>Onset of potential downstream release hazard. BoM not expected to issue Flood Warnings across South East Queensland. <em>This situation is not a potential dam failure emergency</em></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DOWNSTREAM RELEASE HAZARD - OPERATIONAL STATE IS ALERT (BoM expected to issue Flood Warnings across South East Queensland)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Situation</strong></td>
</tr>
<tr>
<td>Onset of potential downstream release hazard. BoM commence issuing Flood Warnings across South East Queensland. <em>This situation is not a potential dam failure emergency</em></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>
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### DOWNSTREAM RELEASE HAZARD OR DAM SAFETY EMERGENCY EVENT
**OPERATIONAL STATE IS LEAN FORWARD**

<table>
<thead>
<tr>
<th>Situation</th>
<th>Step</th>
<th>Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flood Overflow trigger in Section 5.1 or flood of record predicted at the Dam, or;</td>
<td>1 (Terrorist Act Only)</td>
<td>Who: Queensland Police Service — This notification is for a Terrorist Act only. Under a Terrorist Act scenario QPS are the lead agency with Seqwater providing input as required.</td>
</tr>
<tr>
<td>A Terrorist Act is reported at the Dam Site, or;</td>
<td></td>
<td>How: Telephone call 000. The purpose of this initial notification is to report the Terrorist Act to Police.</td>
</tr>
<tr>
<td>Significant Seepage or Structural Damage has been identified resulting in a &quot;Lean Forward&quot; Activation Level in accordance with Sections 5.2, 5.3 and 5.4.</td>
<td>2</td>
<td>Who: Priority 1 contact for Local Council or Local Disaster Management Group defined in contact register - Appendix A.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>How: Telephone call. The purpose of this initial notification is to provide a situation brief and agree on the arrangements for further reporting and incident management. The agreed arrangements will depend on how the flood event or emergency situation is predicted to develop.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Who: If Step 2 above cannot be contacted then subsequent priority contacts in contact register - Appendix A.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>How: Telephone call. The purpose of this initial notification is to provide a situation brief and identify any requirements for additional incident management arrangements not currently in place.</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>Who: QFES, DNRME, relevant Disaster Management Groups and other government and non-government stakeholders.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>How: Talking point or Situation Report updates issued a minimum of twice daily unless it is agreed that less frequent updates are appropriate.</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>Who: Near PAR (Note 1)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>How: If dam outflows are predicted to cause flooding of residences within the area defined as containing the Near PAR (Note 1), Seqwater will contact the Disaster Management Agency responsible for managing the impacts of the flood event downstream of the dam and discuss and agree on appropriate notification arrangements, including message content, for the Near PAR. If required, Seqwater’s available personnel and communications resources will assist the responsible Disaster Management Agency to provide these notifications.</td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>Who: General Public</td>
</tr>
</tbody>
</table>

*Note 1: The Operational State of Disaster Management Groups may be “Stand Up” due to other circumstances impacting their areas of responsibility.

Once the incident escalates to a potential dam failure emergency the Operational State immediately moves to “Stand Up” Activation Level.
### DOWNSTREAM RELEASE HAZARD OR DAM SAFETY EMERGENCY EVENT

**OPERATIONAL STATE IS LEAN FORWARD**

<table>
<thead>
<tr>
<th>Situation</th>
<th>Step</th>
<th>Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Flood Events Only)</td>
<td>How</td>
<td>Until the incident has escalated to a potential dam failure emergency or the management of the potential impacts of the incident is taken over by a Disaster Management Agency, Seqwater will issue Media releases/statements a minimum of twice daily for flood events and will hold a daily media conference/briefing if requested to do so by media organisations. Once a Disaster Management Agency takes over the management of the potential impacts of the incident, Seqwater will provide information in accordance with directions received.</td>
</tr>
</tbody>
</table>

7 | Who  | General Public.                                                             |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>How</td>
<td>Information on Seqwater’s webpage and via social media.</td>
</tr>
</tbody>
</table>

### DOWNSTREAM RELEASE HAZARD EVENT

**OPERATIONAL STATE IS STAND UP but Dam failure is NOT considered possible**

<table>
<thead>
<tr>
<th>Situation</th>
<th>Step</th>
<th>Notification and guidance on actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flood (refer to table in Section 5.1), or; Significant seepage has been identified (refer to table in Section 5.2), or; Significant Structural damage has been identified (refer to table in Section 5.3 and 5.4).</td>
<td>1</td>
<td>Who: Local Disaster Management Groups defined in contact register – Appendix A. How: Multi-agency telephone conference. Provide a briefing to the involved Local Disaster Management Groups. An email record of the multi-agency telephone conference will be sent to the involved Local Disaster Management Groups.</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Who: SDCC Watch Desk (QFES) How: Telephone call. Request that SDCC Watch Desk will undertake preparations to issue (but not issue) the Watch and Act message (in Section Error! Reference source not found.) to the public under the Emergency Alert.</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Who: DNRME, relevant Disaster Management Groups and other government and non-government stakeholders. How: Situation Report updates will be issued a minimum of twice daily or at the frequency required by the Disaster Management Agency responsible for managing the impacts of the potential dam failure event.</td>
</tr>
</tbody>
</table>

This situation is an Emergency.
## Operation Plan

### Situation

<table>
<thead>
<tr>
<th>Situation</th>
<th>Step</th>
<th>Who</th>
<th>Notification and guidance on actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flood level may overtop the dam (refer to table in Section 5.1) or; Significant seepage that may cause the dam to fail has been identified (refer to table in Section 5.2) or; Structural damage that may cause the dam to fail has been identified (refer to table in Section 5.3 and 5.4).</td>
<td>1</td>
<td>Who</td>
<td>Telephone call. Request or confirm that SDCC Watch Desk (QFES) will immediately issue the <strong>Watch and Act</strong> message (in Section 3.1) to the public under the Emergency Alert to advise of the possible safety risks associated with a dam failure situation. If Emergency Alert is unavailable contact Local Disaster Management Groups defined in contact register to enact their communications and response processes.</td>
</tr>
<tr>
<td><strong>This situation is an Emergency.</strong></td>
<td>2</td>
<td>Who</td>
<td>Multi-agency telephone conference. Notify the involved Local Disaster Management Groups that the Watch and Act Emergency Alert has been activated by SDCC Watch Desk (QFES) under request by Seqwater. An email record of the multi-agency telephone conference will be sent to the involved Local Disaster Management Groups.</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>Who</td>
<td>DNRME, relevant Disaster Management Groups and other government and non-government stakeholders.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Situation Report updates will be issued a minimum of twice daily or at the frequency required by the Disaster Management Agency responsible for managing the impacts of the potential dam failure event.</td>
</tr>
</tbody>
</table>
**DOWNSTREAM RELEASE HAZARD OR DAM SAFETY EMERGENCY EVENT**  
**OPERATIONAL STATE IS STAND UP and**  
**Dam failure is either currently occurring or likely within the next 12 hours**

<table>
<thead>
<tr>
<th>Situation</th>
<th>Step</th>
<th>Notification and guidance on actions</th>
</tr>
</thead>
</table>
| Flood level may overtop the dam (refer to table in Section 5.1) or; Significant seepage that may cause the dam to fail has been identified (refer to table in Section 5.2) or; Structural damage that may cause the dam to fail has been identified (refer to table in Section 5.3 and 5.4). | 1 | **Who** SDCC Watch Desk (QFES)  
**How** Telephone call. Request or confirm that SDCC Watch Desk (QFES) will immediately issue the **Warning** message (in Section 3.1) to the public under the Emergency Alert to advise of the high public safety risks associated with the likely dam failure situation. If Emergency Alert is unavailable contact Local Disaster Management Groups defined in contact register to enact their communications and response processes. |
| | 2 | **Who** Local Disaster Management Groups defined in contact register – Appendix A.  
**How** Multi-agency telephone conference. Notify the involved Local Disaster Management Groups that the Warning Emergency Alert has been activated by SDCC Watch Desk (QFES) under request by Seqwater. An email record from the multi-agency telephone conference will be sent to the involved Local Disaster Management Groups. |
| | 3 | **Who** DNRME, relevant Disaster Management Groups and other government and non-government stakeholders.  
**How** Situation Report updates will be issued a minimum of twice daily or at the frequency required by the Disaster Management Agency responsible for managing the impacts of the potential dam failure event. |

**Note 1:** Near PAR is persons potentially impacted in the first hour of a dam failure event as defined in the Dam Failure Hazard Inundation Maps in Section 6.

**Note 2:** The PAR will be notified based on the polygon boundaries located on Seqwater’s Disaster Management Portal. The General Public will be notified under the procedure within Seqwater’s Communication Protocol. After the steps outlined above, the situation will be managed by following Seqwater’s Emergency Response Plan.
3.1 Notification Messages

The content of notification messages sent out in a real time dam safety emergency will depend on many factors. These factors include:

- The type of emergency situation encountered.
- Whether localised or widespread flooding is occurring in conjunction with the dam safety emergency.
- The location and state of local evacuation centres.
- The state, condition and capacity of transport routes likely to be used for evacuation.
- The estimated time to dam failure.

Because these factors depend upon the disaster management arrangements put in place by the relevant Disaster Management Agencies in real time during an emergency event, it is not possible to formulate precise messages to cover every emergency scenario. However, in a real time emergency event, messaging will primarily focus on providing the following information:

- The nature of the emergency.
- The area impacted by the emergency.
- The expected time that the impacts will commence.
- Instructions to evacuate to or remain in a safe area.

Accordingly, Seqwater has formulated the following messages that can be used as starting points by Disaster Management Agencies for formulating a “situation appropriate” message in real time during an emergency event. These messages have been pre-approved by the SDCC and reside directly within the National Emergency Alert System for immediate use by QFES if needed for a dam failure emergency.
<table>
<thead>
<tr>
<th>Incident/Event</th>
<th>Voice Message</th>
<th>Text Message</th>
</tr>
</thead>
<tbody>
<tr>
<td>Watch and Act (STAND UP Scenario 1)</td>
<td>This is a Flood Watch and Act message from SEQ water. Major issue detected at, Hinze Dam which may lead to a dam failure emergency. Be on standby and prepare for evacuation, away from Nerang River and Hinze Dam in the E Vent of dam failure. You should warn neighbours. For more information listen to local radio or visit <a href="http://www.disaster.qld.gov.au">www.disaster.qld.gov.au</a>. For flood assistance contact the State Emergency Service on 132500.</td>
<td>Watch&amp;Act. Hinze Dam possibility of dam failure. Prepare to evacuate away from Nerang River. Warn others. Listen to radio or visit <a href="http://www.disaster.qld.gov.au">www.disaster.qld.gov.au</a>.</td>
</tr>
<tr>
<td>Warning (STAND UP Scenario 2)</td>
<td>Emergency. Emergency. This is a Dam Failure Warning from SEQ water. Hinze Dam is at, imminent risk of failure. Move immediately to high ground, away from Nerang River and Hinze Dam. You should warn neighbours. For more information listen to local radio or visit <a href="http://www.disaster.qld.gov.au">www.disaster.qld.gov.au</a>. For flood assistance contact the State Emergency Service on 132500.</td>
<td>Emergency. Hinze Dam imminent failure risk. Move immediately from Nerang River to high ground. Warn others. Listen to radio or visit <a href="http://www.disaster.qld.gov.au">www.disaster.qld.gov.au</a>.</td>
</tr>
</tbody>
</table>
# 4 BASIC DETAILS OF HINZE DAM

<table>
<thead>
<tr>
<th>Population at Risk&lt;sup&gt;1&lt;/sup&gt;</th>
<th>Sunny Day Failure: 88,000 Flood: 96,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Failure Impact Rating</td>
<td>2</td>
</tr>
<tr>
<td>Hazard Category</td>
<td>Extreme</td>
</tr>
<tr>
<td>Dam Owner</td>
<td>Seqwater</td>
</tr>
<tr>
<td>Name of Reservoir</td>
<td>Advancetown Lake</td>
</tr>
<tr>
<td>Year Complete</td>
<td>Originally constructed in 1976, first raised in 1989, second raise completed in 2011.</td>
</tr>
<tr>
<td>Location</td>
<td>15km southwest from central Nerang Latitude: 28° 258.23°S Longitude: 153°17'4.39°E</td>
</tr>
<tr>
<td>Water Course</td>
<td>Nerang River</td>
</tr>
<tr>
<td>Purpose</td>
<td>Town water</td>
</tr>
<tr>
<td>Type of Construction</td>
<td>Zoned clay core earth and rock fill embankment</td>
</tr>
<tr>
<td>Outlet Works</td>
<td>Multi level intake tower, 3.6 metre x 3.6 metre emergency draw down slide gate and uncontrolled ogee crest spillway.</td>
</tr>
<tr>
<td>Catchment Area</td>
<td>207 km&lt;sup&gt;2&lt;/sup&gt;</td>
</tr>
<tr>
<td>FSL</td>
<td>94.50 m AHD</td>
</tr>
<tr>
<td>Full Supply Capacity</td>
<td>309 700 ML</td>
</tr>
<tr>
<td>Surface Area at FSL</td>
<td>1 505 Ha</td>
</tr>
<tr>
<td>Main Dam Crest&lt;sup&gt;3&lt;/sup&gt;</td>
<td>108.25 m AHD</td>
</tr>
<tr>
<td>Main Dam Embankment Length</td>
<td>750 m</td>
</tr>
<tr>
<td>Maximum Height of Main Dam Embankment</td>
<td>83.4 m</td>
</tr>
<tr>
<td>Width at Top of Main Dam Embankment</td>
<td>8.0 m</td>
</tr>
<tr>
<td>Spillway Crest</td>
<td>94.50 m AHD (lower) 100.30 m AHD (upper)</td>
</tr>
<tr>
<td>Spillway Length</td>
<td>12.25 m (lower) 73.6 m (upper)</td>
</tr>
<tr>
<td>Saddle Dam Crest</td>
<td>108.25 m AHD</td>
</tr>
<tr>
<td>Saddle Dam Length</td>
<td>Saddle A - 940 m Saddle B - 90 m</td>
</tr>
<tr>
<td>Maximum Height of Saddle Dam Embankment</td>
<td>23.4 m</td>
</tr>
<tr>
<td>Peak Water Level as a Result of PMF</td>
<td>108.15 m AHD</td>
</tr>
<tr>
<td>Spillway Capacity</td>
<td>4 060 m&lt;sup&gt;3&lt;/sup&gt;/s</td>
</tr>
<tr>
<td>Maximum Outflow as a Result of PMF&lt;sup&gt;2&lt;/sup&gt;</td>
<td>4 060 m&lt;sup&gt;3&lt;/sup&gt;/s</td>
</tr>
<tr>
<td>AEP of Spillway Capacity</td>
<td>1 in 20 000 000</td>
</tr>
<tr>
<td>Regulator valves</td>
<td>1 x 600 mm cone dispersion valve</td>
</tr>
<tr>
<td>Mean annual pan evaporation</td>
<td>1 460 mm at 040584 Hinze Dam</td>
</tr>
<tr>
<td>Mean annual rainfall</td>
<td>1 316 mm at 040584 Hinze Dam</td>
</tr>
<tr>
<td>Hydroelectric Facilities</td>
<td>Nil</td>
</tr>
<tr>
<td>Maximum Historic Storage Level</td>
<td>EL 100.28 metres AHD (March 2017).</td>
</tr>
</tbody>
</table>

---

<sup>1</sup> Seqwater Dams Portfolio Risk Assessment Report, Hinze Dam, 2013 (Weighted Total PAR)

<sup>2</sup> URS Stage 3 Upgrade Detailed Design Report, Hydrology and Hydraulics, 2012

<sup>3</sup> As measured from 2016 Deformation Survey.
5 EMERGENCY EVENTS AND ACTION LIST

The following events define the triggers for dam safety incidents, emergencies and notifications. Emergency Event Reports are prepared for the following trigger events.

- Extreme Flood Event - Reservoir Level exceeds a “Lean Forward” Emergency Condition Level shown in Section 5.1.
- Significant increase in seepage or new area of seepage.
- Significant structural damage to the dam.

An additional trigger can occur if the safety of Little Nerang Dam is threatened. Little Nerang Dam is upstream of Hinze Dam and the flood wave generated by a failure of Little Nerang Dam will impact on Hinze Dam. If the safety of Little Nerang Dam is threatened during a flood event at Hinze Dam, Seqwater will immediately move to an Emergency Condition Level of “STAND UP” for Hinze Dam and take the relevant actions in accordance with the requirements of Section 5.1. If Little Nerang Dam fails when a flood event is not in progress at Hinze dam, the structural safety of Hinze Dam will not be threatened.

Continuous remote lake level monitoring is available at Hinze Dam via a radio telemetry system (ALERT). Levels are monitored at Seqwater’s Flood Operations Centre which mobilises to 24/7 operations during flood events in accordance with the requirements of Section 5.1.

In addition to this, Seqwater undertakes routine Dam Safety Inspections at Hinze Dam in accordance with ANCOLD Guidelines. These routine inspections are designed to identify the onset of a potential emergency event and inspection frequency is increased as appropriate once a dam safety incident trigger is encountered. Options for continuous monitoring of site conditions by Seqwater staff are available (see Appendix E for site access arrangements) and will be activated if required. Continuous site monitoring of Little Nerang Dam, which is upstream of Hinze Dam, will also occur if necessary in accordance with the Little Nerang Dam Emergency Action Plan.

The action lists for each of the dam safety trigger events are shown in the sections below. The decision as to the level of activation of the EAP will be taken by the Emergency Manager on the advice of the Incident Management Team Leader. If an Emergency Manager has not been appointed, the decision will be taken by the Incident Management Team Leader.
A Dam Safety Risk Assessment undertaken in accordance with ANCOLD Guidelines has been completed for the Hinze Dam. The failure modes that remained after the risk assessment screening process, their initiating events, and the section of this document under which these failure modes would be managed if a dam safety incident trigger associated with the failure mode is encountered, is summarised in Appendix D.
5.1 Flood Event

The structural performance of the Dam is monitored by regular routine site inspection from the commencement of the flood event. Any issues associated with structural performance as a result of these inspections are sent to the Duty Senior Flood Operations Engineer for evaluation and appropriate action.

If the “Lean Forward” Emergency Condition Level as outlined in Table 5.1 is reached, the initial action is to register an incident by either phoning 07 3270 4040. These actions are managed by the Duty Senior Flood Operations Engineer.

Once the incident is registered, an Incident Management Team (IMT) will be formed by the Seqwater Incident Roster Duty Manager to monitor the flood event on a 24/7 basis. The IMT will be coordinated from Seqwater’s Flood Operations Centre and the leader of the IMT will be the Duty Senior Flood Operations Engineer.

While the Emergency Condition Level is at the “Lean Forward” condition, the incident will be managed by the Incident Management Team. However if the Emergency Condition Level is escalated to “Stand Up”, then an Emergency Manager will be appointed and a structure for the management of the Dam Safety Emergency by Seqwater as described in Appendix I will be established.

The dam is unlikely to withstand being overtopped. The dam crest level is 108.15 m AHD.
### Table 5.1 - Flood Event Emergency Condition Trigger Levels

<table>
<thead>
<tr>
<th>Lake Level (m AHD)</th>
<th>Description</th>
<th>Emergency Condition Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt;94.50</td>
<td>Dam Level below Full Supply Level</td>
<td>STAND DOWN</td>
</tr>
<tr>
<td>≥94.50</td>
<td>Spillway Level</td>
<td>STAND DOWN / ALERT&lt;sup&gt;*&lt;/sup&gt; (Consider Increased On-site Monitoring)</td>
</tr>
<tr>
<td>≥94.50</td>
<td>Lake Level above spillway level and there is potential for Little Nerang Dam to fail.</td>
<td>STAND UP&lt;sup&gt;*&lt;/sup&gt; (Continuous On-site Monitoring)</td>
</tr>
<tr>
<td>≥100.28</td>
<td>Flood of Record&lt;sup&gt;+&lt;/sup&gt; (since 2011 when most recent dam upgrade completed).</td>
<td>LEAN FORWARD&lt;sup&gt;^&lt;/sup&gt; (Consider Continuous On-site Monitoring)</td>
</tr>
<tr>
<td>≥101.20</td>
<td>Dam overflow alone causes a Minor Flood at Clearview</td>
<td>LEAN FORWARD&lt;sup&gt;^&lt;/sup&gt; (Consider Continuous On-site Monitoring)</td>
</tr>
<tr>
<td>≥104.00</td>
<td>Dam overflow alone causes a Major Flood at Clearview</td>
<td>STAND UP&lt;sup&gt;*&lt;/sup&gt; (Continuous On-site Monitoring)</td>
</tr>
<tr>
<td>≥106.00</td>
<td>Extreme Flood Level</td>
<td>STAND UP&lt;sup&gt;*&lt;/sup&gt; (Continuous On-site Monitoring)</td>
</tr>
</tbody>
</table>

<sup>*</sup> This Emergency Condition Level relates to preparing for and undertaking evacuations associated with a potential failure of Hinze Dam due to flood overtopping.

<sup>^</sup> Seqwater’s Flood Operations Centre will operate on a 24/7 basis to monitor water levels and catchment conditions once the “Lean Forward” Emergency Condition Level is reached. This condition also triggers the need for the completion and submission of a report to the Dam Safety Regulator in accordance with the requirements of the Water Supply (Safety and Reliability) Act 2008.

<sup>+</sup> If hydrologic modelling indicates that the Flood of Record is likely to be reached, the “Lean Forward” Emergency Condition Level should be activated.

<sup>^</sup> If BoM is **NOT** expected to issue Flood Warnings across South East Queensland Emergency Condition Level is STAND DOWN. If BoM is **IS** expected to issue Flood Warnings across South East Queensland Emergency Condition Level is ALERT.
Table 5.2 - Design Flood Estimates
(Source: Stage 3 Upgrade Detailed Design Report, Hydrology and Hydraulics, 2012)

<table>
<thead>
<tr>
<th>Event (AEP)</th>
<th>Peak Inflow (m³/s)</th>
<th>Peak Outflow (m³/s)</th>
<th>Peak Water Level (m)</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>1,720</td>
<td>290</td>
<td>100.0</td>
</tr>
<tr>
<td>500</td>
<td>2,340</td>
<td>700</td>
<td>102.0</td>
</tr>
<tr>
<td>1,000</td>
<td>2,710</td>
<td>980</td>
<td>102.8</td>
</tr>
<tr>
<td>10,000</td>
<td>3,590</td>
<td>1,790</td>
<td>104.5</td>
</tr>
<tr>
<td>100,000</td>
<td>4,790</td>
<td>2,620</td>
<td>106.0</td>
</tr>
<tr>
<td>1,000,000</td>
<td>5,880</td>
<td>3,320</td>
<td>107.1</td>
</tr>
<tr>
<td>5,000,000 PMPDF</td>
<td>6,470</td>
<td>3,720</td>
<td>107.7</td>
</tr>
<tr>
<td>1:20,000,000 PMF (indicative)</td>
<td>6,770</td>
<td>4,060</td>
<td>108.15</td>
</tr>
</tbody>
</table>

The following table provides a guide to appropriate actions that would be undertaken by the Incident Management Team and the Emergency Manager during a flood event.

<table>
<thead>
<tr>
<th></th>
<th>INCIDENT MANAGEMENT TEAM</th>
<th>EMERGENCY MANAGER</th>
</tr>
</thead>
<tbody>
<tr>
<td>NORMAL OPERATIONS</td>
<td>◦ Regular site monitoring and dam safety inspections are undertaken in accordance with Standing Operating Procedures.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>◦ Any anomalies arising from routine monitoring and inspection that are considered to have the potential to threaten the structural safety of the dam are to be reported by either phoning 07 3270 4040.</td>
<td>No Emergency Manager is appointed during normal dam operations.</td>
</tr>
<tr>
<td>EMERGENCY CONDITION LEVEL (Alert)</td>
<td>◦ An Incident Management Team will not be formed until the Emergency Condition Level reaches “Lean Forward”.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>◦ Regular site monitoring and dam safety inspection will continue as normal. Increased on-site dam safety monitoring will be considered based on the predicted size of the flood event.</td>
<td>No Emergency Manager is appointed at the “Alert” Emergency Condition Level.</td>
</tr>
<tr>
<td></td>
<td>◦ Any anomalies arising from routine monitoring and inspection that are considered to have the potential to threaten the structural safety of the dam are to be reported by either phoning 07 3270 4040.</td>
<td></td>
</tr>
</tbody>
</table>
### INCIDENT MANAGEMENT TEAM

- Mobilise Flood Operations Centre to 24/7 operations.
- Establish an Incident Log to record all significant events.
- Monitor the situation by using the real time ALERT system to constantly monitor the dam water level and catchment rainfall in real time, and by using hydrologic models to predict future dam water levels.
- Consider implementing continuous on-site dam safety monitoring.
- Direct site staff to take manual water level readings when required to verify ALERT system readings.
- Undertake stakeholder and public notifications in accordance with Section 3.
- Provide daily update reports to the Seqwater Incident Roster Duty Manager.
- Escalate the Emergency Condition Level as appropriate in accordance with observed site conditions.

### EMERGENCY CONDITION LEVEL

- **Lean Forward**
  - Use the Incident Log to record all significant events.
  - Monitor the situation by using the real time ALERT system to constantly monitor the dam water level and catchment rainfall in real time, and by using hydrologic models to predict future dam water levels.
  - Implement continuous on-site dam safety monitoring if possible.
  - Direct site staff to take manual water level readings when required to verify ALERT system readings.
  - Obtain expert dam safety advice and technical assistance as required.
  - Organise and manage any required remedial works on site.
  - Provide update reports to the Emergency Manager as directed.
  - Provide advice on the likelihood of dam failure and the need for downstream evacuations.

- **Stand Up**
  - Use the Incident Log to record all significant events.
  - Monitor the situation by using the real time ALERT system to constantly monitor the dam water level and catchment rainfall in real time, and by using hydrologic models to predict future dam water levels.
  - Implement continuous on-site dam safety monitoring if possible.
  - Direct site staff to take manual water level readings when required to verify ALERT system readings.
  - Obtain expert dam safety advice and technical assistance as required.
  - Organise and manage any required remedial works on site.
  - Provide update reports to the Emergency Manager as directed.
  - Provide advice on the likelihood of dam failure and the need for downstream evacuations.

### EMERGENCY MANAGER

- While the Emergency Condition Level is at the “Lean Forward” condition, the incident will be managed by the Incident Management Team. However if the Emergency Condition Level is escalated to “Stand Up”, then an Emergency Manager will be appointed and a structure for the management of the Dam Safety Emergency by Seqwater as described in Appendix I will be established.

- Manage Seqwater’s emergency response, including the provision of appropriate ongoing notifications (including advice in relation to the need for downstream evacuations) to stakeholders and the public, in accordance with the Emergency Response Plan and the notification requirements of Section 3.

### FINAL ACTIONS

- If the Emergency Condition Level has reached “Lean Forward” or “Stand Up” prepare and submit an appropriate Incident Report to DNRME in accordance with the requirements of the Water Supply (Safety and Reliability) Act 2008.

- Once satisfied that the incident is resolved, close the incident in accordance with the requirements of the Emergency Response Plan.
5.2 Significant Increase in Seepage or New Area of Seepage

If a significant increase in seepage or a significant new area of seepage is identified, the initial action is to register an incident by either phoning 07 3270 4040. When registering such an incident, the following table should be used as a guide to determining Emergency Condition Level.

**Table 5.3 – Increase in Seepage or New Area of Seepage Emergency Condition Trigger Levels**

<table>
<thead>
<tr>
<th>Trigger Conditions</th>
<th>Emergency Condition Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earthquake of Magnitude 3 or higher detected in the vicinity of the dam.</td>
<td>ALERT (Increased On-site Monitoring)</td>
</tr>
<tr>
<td>Significant new or increased seepage areas identified at the Dam.</td>
<td></td>
</tr>
<tr>
<td>Seepage areas containing earth material identified at the Dam.</td>
<td></td>
</tr>
<tr>
<td>Seepage is increasing or earth material evident in the seepage is increasing, and the increases cannot be controlled.</td>
<td>LEAN FORWARD (Continuous On-site Monitoring)</td>
</tr>
<tr>
<td>Dam failure is considered possible via an identified failure mechanism.</td>
<td>STAND UP (Commence Public Warnings/Evacuations)</td>
</tr>
<tr>
<td>Seepage through the Dam is controlled. No indicators of potential Dam failure are present.</td>
<td>STAND DOWN</td>
</tr>
</tbody>
</table>

Once the incident is registered, an Incident Management Team (IMT) will be formed by the Seqwater Incident Roster Duty Manager to manage the physical response on site and advise on emergency condition level and the likelihood of a significant downstream release hazard. The leader of the IMT will be an experienced Dam Safety Engineer.

While the Emergency Condition Level is at the “Alert” condition, the incident will be managed by the Incident Management Team. However if the Emergency Condition Level is escalated to either “Lean Forward” or “Stand Up”, then an Emergency Manager will be appointed and a structure for the management of the Dam Safety Emergency by Seqwater as described in Appendix I will be established.
The following table provides a guide to appropriate actions that would be undertaken by the Incident Management Team and the Emergency Manager in these circumstances.

<table>
<thead>
<tr>
<th>INCIDENT MANAGEMENT TEAM</th>
<th>EMERGENCY MANAGER</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NORMAL OPERATIONS</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>› Regular site monitoring and dam safety inspections are undertaken in accordance with Standing Operating Procedures.</td>
</tr>
<tr>
<td></td>
<td>› Any anomalies arising from routine monitoring and inspection that are considered to have the potential to threaten the structural safety of the dam are to be reported by either phoning 07 3270 4040.</td>
</tr>
<tr>
<td><strong>EMERGENCY CONDITION LEVEL (Alert)</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>› Establish an Incident Log to record all significant events.</td>
</tr>
<tr>
<td></td>
<td>› If an Earthquake of Magnitude 3 or higher was the trigger for moving to the “Alert” Emergency Condition Level, undertake a routine dam safety inspection as soon as practical, including a check on whether the dam safety instrumentation readings have moved into a state that indicates the potential development of a structural dam safety issue. No further action is required if no new seepage or damage is detected during this inspection.</td>
</tr>
<tr>
<td></td>
<td>› Increase the frequency of on-site dam safety monitoring.</td>
</tr>
<tr>
<td></td>
<td>› Monitor the situation by estimating the rate of seepage flow, observing the clarity of the seepage flow, making notes and taking photographs and determining if the new condition is related to a potential structural failure mechanism at the dam.</td>
</tr>
<tr>
<td></td>
<td>› Provided it is safe to do so, undertake regular dam safety inspections and instrumentation readings.</td>
</tr>
<tr>
<td></td>
<td>› Organise and manage any required remedial works on site.</td>
</tr>
<tr>
<td></td>
<td>› Provide daily update reports to the Seqwater Incident Roster Duty Manager.</td>
</tr>
<tr>
<td></td>
<td>› Escalate the Emergency Condition Level as appropriate in accordance with observed site conditions.</td>
</tr>
<tr>
<td></td>
<td>› No Emergency Manager is appointed during normal dam operations.</td>
</tr>
<tr>
<td></td>
<td>› While the Emergency Condition Level is at the “Alert” condition, the incident will be managed by the Incident Management Team. However if the Emergency Condition Level is escalated to either “Lean Forward” or “Stand Up”, then an Emergency Manager will be appointed and a structure for the management of the Dam Safety Emergency by Seqwater as described in Appendix I will be established.</td>
</tr>
<tr>
<td>INCIDENT MANAGEMENT TEAM</td>
<td>EMERGENCY MANAGER</td>
</tr>
<tr>
<td>--------------------------</td>
<td>-------------------</td>
</tr>
</tbody>
</table>
|  ◦ Use the Incident Log to record all significant events.  
  ◦ Implement continuous on-site dam safety monitoring.  
  ◦ Monitor the situation by estimating the rate of seepage flow, observing the clarity of the seepage flow, making notes and taking photographs and determining if the new condition is related to a potential structural failure mechanism at the dam.  
  ◦ Provided it is safe to do so, undertake regular dam safety inspections and instrumentation readings.  
  ◦ Obtain expert dam safety advice and technical assistance as required.  
  ◦ Organise and manage any required remedial works on site.  
  ◦ Provide update reports to the Emergency Manager as directed.  
  ◦ Escalate the Emergency Condition Level as appropriate in accordance with observed site conditions.  
  ◦ Provide advice on the likelihood of dam failure and the need for downstream evacuations. |  ◦ Manage Seqwater’s emergency response, including the provision of appropriate ongoing notifications (including advice in relation to the need for downstream evacuations) to stakeholders and the public, in accordance with the Emergency Response Plan and the notification requirements of Section 3. |
| EMERGENCY CONDITION LEVEL (Lean Forward) | EMERGENCY CONDITION LEVEL (Stand Up) |
|  ◦ As previous emergency condition level. |  ◦ As previous emergency condition level. |
| EMERGENCY CONDITION LEVEL | FINAL ACTIONS |
|  ◦ If the Emergency Condition Level has reached “Lean Forward” or “Stand Up” prepare and submit an appropriate Incident Report to DNRME in accordance with the requirements of the Water Supply (Safety and Reliability) Act 2008. |  ◦ Once satisfied that the incident is resolved, close the incident in accordance with the requirements of the Emergency Response Plan. |
5.3 Structural Damage to Dam

If structural damage to the Dam is identified, the initial action is to register an incident by phoning 07 3270 4040. Section 5.4 provides a list of potential indicators of structural damage to the Dam. Structural damage to the Dam can be caused in many ways including earthquake, explosion, vandalism, or large objects crashing into the Dam or reservoir. Structural damage can be identified through visual inspection or by examining instrumentation data that is collected for the dam on a regular basis in accordance with ANCOLD guidelines.

When registering a structural damage incident, the following table should be used as a guide to determining Emergency Condition Level.

Table 5.4 – Structural Damage Emergency Condition Trigger Levels

<table>
<thead>
<tr>
<th>Trigger Conditions</th>
<th>Emergency Condition Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earthquake of Magnitude 3 or higher detected in the vicinity of the dam.</td>
<td>ALERT (Increased On-site Monitoring)</td>
</tr>
<tr>
<td>New structural damage or movement areas identified at the Dam.</td>
<td></td>
</tr>
<tr>
<td>A Terrorist Threat or Incident is reported at the Dam Site.</td>
<td>LEAN FORWARD (Continuous On-site Monitoring)</td>
</tr>
<tr>
<td>New structural damage or movement areas have not stabilised and are demonstrating indications of continued worsening.</td>
<td></td>
</tr>
<tr>
<td>New structural damage or movement areas indicate some potential for a structural failure of the Dam.</td>
<td>STAND UP (Commence Public Warnings/Evacuations)</td>
</tr>
<tr>
<td>Dam embankment is stable. No potential indicators of potential Dam failure are present.</td>
<td>STAND DOWN</td>
</tr>
</tbody>
</table>

Once the incident is registered, an Incident Management Team (IMT) will be formed by the Seqwater Incident Roster Duty Manager to manage the physical response on site and advise on emergency condition level and the likelihood of a significant downstream release hazard. The leader of the IMT will be an experienced Dam Safety Engineer.

If the registered incident is a Terrorist Threat or Act, the incident will be managed by the Queensland Police Service with Seqwater providing input as required.

While the Emergency Condition Level is at the “Alert” condition, the incident will be managed by the Incident Management Team. However if the Emergency Condition Level is escalated to either “Lean Forward” or “Stand Up”, then an Emergency Manager will be appointed and a structure for the management of the Dam Safety Emergency by Seqwater as described in Appendix I will be established.
The following table provides a guide to appropriate actions that would be undertaken by the Incident Management Team and the Emergency Manager in these circumstances.

<table>
<thead>
<tr>
<th>INCIDENT MANAGEMENT TEAM</th>
<th>EMERGENCY MANAGER</th>
</tr>
</thead>
<tbody>
<tr>
<td>NORMAL OPERATIONS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>‣ Regular site monitoring and dam safety inspections are undertaken in accordance with Standing Operating Procedures.</td>
</tr>
<tr>
<td></td>
<td>‣ Any anomalies arising from routine monitoring and inspection that are considered to have the potential to threaten the structural safety of the dam are to be reported by either phoning 07 3270 4040.</td>
</tr>
<tr>
<td>EMERGENCY CONDITION LEVEL (Alert)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>‣ Establish an Incident Log to record all significant events.</td>
</tr>
<tr>
<td></td>
<td>‣ If an Earthquake of Magnitude 3 or higher was the trigger for moving to the “Alert” Emergency Condition Level, undertake a routine dam safety inspection as soon as practical, including a check on whether the dam safety instrumentation readings have moved into a state that indicates the potential development of a structural dam safety issue. No further action is required if no new seepage or damage is detected during this inspection.</td>
</tr>
<tr>
<td></td>
<td>‣ Increase the frequency of on-site dam safety monitoring.</td>
</tr>
<tr>
<td></td>
<td>‣ Monitor the situation by estimating the rate of change to the new structural damage or movement areas, making notes and taking photographs, and determining if the new condition is related to a potential structural failure mechanism at the dam.</td>
</tr>
<tr>
<td></td>
<td>‣ Provided it is safe to do so, undertake regular dam safety inspections and instrumentation readings.</td>
</tr>
<tr>
<td></td>
<td>‣ Organise and manage any required remedial works on site.</td>
</tr>
<tr>
<td></td>
<td>‣ Provide daily update reports to the Seqwater Incident Roster Duty Manager.</td>
</tr>
<tr>
<td></td>
<td>‣ Escalate the Emergency Condition Level as appropriate in accordance with observed site conditions.</td>
</tr>
<tr>
<td></td>
<td>‣ No Emergency Manager is appointed during normal dam operations.</td>
</tr>
<tr>
<td></td>
<td>‣ While the Emergency Condition Level is at the “Alert” condition, the incident will be managed by the Incident Management Team. However if the Emergency Condition Level is escalated to either “Lean Forward” or “Stand Up”, then an Emergency Manager will be appointed and a structure for the management of the Dam Safety Emergency by Seqwater as described in Appendix I will be established.</td>
</tr>
<tr>
<td>INCIDENT MANAGEMENT TEAM</td>
<td>EMERGENCY MANAGER</td>
</tr>
<tr>
<td>--------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Use the Incident Log to record all significant events.</td>
<td>Manage Seqwater’s emergency response, including the provision of appropriate ongoing notifications (including advice in relation to the need for downstream evacuations) to stakeholders and the public, in accordance with the Emergency Response Plan and the notification requirements of Section 3.</td>
</tr>
<tr>
<td>Implement continuous on-site dam safety monitoring.</td>
<td></td>
</tr>
<tr>
<td>Monitor the situation by estimating the rate of change to the new structural damage or movement areas, making notes and taking photographs, and determining if the new condition is related to a potential structural failure mechanism at the dam.</td>
<td></td>
</tr>
<tr>
<td>Provided it is safe to do so, undertake regular dam safety inspections and instrumentation readings.</td>
<td></td>
</tr>
<tr>
<td>Obtain expert dam safety advice and technical assistance as required.</td>
<td></td>
</tr>
<tr>
<td>Organise and manage any required remedial works on site.</td>
<td></td>
</tr>
<tr>
<td>Provide update reports to the Emergency Manager as directed.</td>
<td></td>
</tr>
<tr>
<td>Escalate the Emergency Condition Level as appropriate in accordance with observed site conditions.</td>
<td></td>
</tr>
<tr>
<td>Provide advice on the likelihood of dam failure and the need for downstream evacuations.</td>
<td></td>
</tr>
<tr>
<td><strong>EMERGENCY CONDITION LEVEL</strong> (Lean Forward)</td>
<td></td>
</tr>
<tr>
<td>As previous emergency condition level.</td>
<td>As previous emergency condition level.</td>
</tr>
<tr>
<td><strong>EMERGENCY CONDITION LEVEL</strong> (Stand up)</td>
<td></td>
</tr>
<tr>
<td>If the Emergency Condition Level has reached “Lean Forward” or “Stand Up” prepare and submit an appropriate Incident Report to DNRME in accordance with the requirements of the Water Supply (Safety and Reliability) Act 2008.</td>
<td>Once satisfied that the incident is resolved, close the incident in accordance with the requirements of the Emergency Response Plan.</td>
</tr>
<tr>
<td><strong>FINAL ACTIONS</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The controlled version of this document is registered. All other versions are uncontrolled.
5.4 Potential indicators of structural damage to the dam

There are many potential indicators of structural damage to a dam. The significance of these will depend on the particular event and the circumstances at the dam. If new instances of any of the following indicators are discovered at Hinze Dam, the actions listed in Section 5.3 should be followed.

<table>
<thead>
<tr>
<th>Problem</th>
<th>General Characteristic</th>
<th>When and What to Check</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundation Failure</td>
<td>Sliding, rotation, or settlement of part of or entire dam.</td>
<td>During routine inspections and after earthquakes inspect for evidence of foundation movement or displacement immediately adjacent to the dam.</td>
</tr>
<tr>
<td>Slide in downstream or upstream slope</td>
<td>Slide in the downstream or upstream face.</td>
<td>During routine inspections and after heavy or long periods of rainfall look for cracks or scarps near the crest and bulges at the toe.</td>
</tr>
<tr>
<td>Flow slide</td>
<td>Collapse and flow of soil around the storage periphery.</td>
<td>During routine inspections and after heavy or long periods of rainfall look for material displacement around the storage rim.</td>
</tr>
<tr>
<td>Gullying</td>
<td>No rock protection or vegetation cover on embankment batters or poor drainage.</td>
<td>During routine inspections and after heavy or long periods of rainfall inspect embankment (and if present, saddle dam) batters for damage to rock protection or vegetation cover.</td>
</tr>
<tr>
<td>Landslide</td>
<td>Mass movement of soil or rock from slopes and valley walls around the storage.</td>
<td>During routine inspections and after earthquakes look for material displacement.</td>
</tr>
<tr>
<td>Damage to structural concrete</td>
<td>Movement or cracking of structural concrete.</td>
<td>During routine inspections, after earthquakes and when mechanical problems such as burst pipes occur – look for any movement or cracking of structural concrete.</td>
</tr>
<tr>
<td>Failure of appurtenant structures or operating equipment</td>
<td>Loss of ability to supply water or discharge floods safely.</td>
<td>After detecting an operational anomaly identify and investigation cause.</td>
</tr>
<tr>
<td>Loss of storage contents</td>
<td>Excessive loss from the storage and / or occasionally increased seepage or increased groundwater levels near the storage.</td>
<td>During routine monitoring look for environmental changes such as vegetation damage, salt scalds, etc</td>
</tr>
<tr>
<td>Problem</td>
<td>General Characteristic</td>
<td>When and What to Check</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>----------------------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Toe erosion</td>
<td>Erosion of embankment toe by spillway discharge or diversion flows.</td>
<td>During routine inspections and after heavy or long periods of rainfall inspect embankment toe.</td>
</tr>
<tr>
<td>Wave erosion</td>
<td>Beaching or notching of the upstream face of the embankment by waves generated over long periods of strong wind.</td>
<td>During routine inspections and during or after periods of strong wind inspect upstream face of embankment and saddle dam.</td>
</tr>
<tr>
<td>Spillway damage</td>
<td>Damage to the spillway, dissipater or areas downstream of the spillway.</td>
<td>During routine inspections and during or after spillway overflows inspect the spillway and areas downstream of the spillway for damage or unusual flow patterns.</td>
</tr>
<tr>
<td>Major mechanical or electrical failures.</td>
<td>Mechanical or electrical failures can impact on the operation of infrastructure at the dam.</td>
<td>Report all mechanical and electrical failures impacting dam infrastructure.</td>
</tr>
</tbody>
</table>
6 DAM FAILURE HAZARD INUNDATION MAPS

The following maps provide an indication of potential flood inundation from a failure of the Dam. Determining the extent of this flood inundation involves complex modelling techniques that contain considerable uncertainties. Accordingly, in a potential dam failure scenario it is recommended that all areas within the Probable Maximum Flood (PMF) failure extent be evacuated, with evacuation priority given to areas close to the Dam.

Google Earth (.kml) files showing PMF and Sunny Day Failure inundation extents are available to Disaster Management Groups as a component of this Emergency Action Plan. Because these files can generally be used more effectively than hardcopy maps, it is recommended that these files are used by Disaster Management Groups as the primary source of dam failure inundation information.

The maps have been developed to assist emergency event planning and evacuation. The purpose of the maps is to provide a guide that allows Disaster Management Groups to understand the potential area that may be impacted by a dam failure scenario.

A dam failure may cause considerable damage to the road network downstream of the Dam due to the extreme flood level rise, high velocity, and debris that could potentially be generated from the failure. Therefore, for Emergency Planning purposes, it should be assumed that all roads within the Dam Failure inundation extents on the following maps would be rendered unserviceable should a failure of the Dam occur.

The maps do not define property flood risks and do not in any way relate to flooding potential associated with natural flood events that do not involve a failure of the Dam. Property flood risk is generally defined by flood studies and associated land use planning controls prepared by and made available to the public by Local Governments.

The maps do not define the probability of a flood or the probability of dam failure, dam failure risk at all Seqwater dams is very low.

The “Time to Flood” extents shown on the maps should be regarded as an indication only. This is because in an actual dam failure scenario “Time to Flood” extents will be heavily influenced by factors that cannot be predicted with any degree of certainty. These factors include the nature of the dam failure, the speed at which the failure develops, the final size of the dam breach, and concurrent rainfall and flooding.
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Legend:
- Major Roads
- Major Waterway
- Sunny Day Failure Line
- Map Grid
- Water Storage

Hinze Dam Probable Maximum Flood Failure and Sunny Day Failure Overview

Time to Flood (Hours)
- 0-1 Hours
- 1-2 Hours
- 2-3 Hours
- 3-6 Hours

Scale 1:125,000 @ A3
Km

Path: G:\Operations\Dam Operations\Dam Safety\EAPs\01. Flood Mapping\Hinze Dam\Flood Maps\20170905_Hinze_Dam_PMF_SDF_Overview_A3_Landscape.mxd
Hinze Dam
Probable Maximum Flood Failure and Sunny Day Failure
Map 1

Legend
- Major Roads
- Major Waterway
- Map Grid
- Sunny Day Failure Line
- Water Storage

Time to Flood (Hours)
- 0-1 Hours
- 1-2 Hours
- 2-3 Hours
- 3-6 Hours

Scale 1:35,000 @ A3

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Hinze Dam
Probable Maximum Flood Failure
and Sunny Day Failure
Map 2

Legend

<table>
<thead>
<tr>
<th>Feature</th>
<th>Color</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Roads</td>
<td>Yellow</td>
</tr>
<tr>
<td>Major Waterway</td>
<td>Blue</td>
</tr>
<tr>
<td>Map Grid</td>
<td>Red</td>
</tr>
<tr>
<td>Sunny Day Failure Line</td>
<td>Cyan</td>
</tr>
<tr>
<td>Water Storage</td>
<td>Green</td>
</tr>
</tbody>
</table>

Time to Flood (Hours)

- 0-1 Hours
- 1-2 Hours
- 2-3 Hours
- 3-6 Hours

Scale 1:35,000 @ A3

Km

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Hinze Dam
Probable Maximum Flood Failure and Sunny Day Failure
Map 3

Legend
- Major Roads
- Major Waterway
- Map Grid
- Sunny Day Failure Line
- Water Storage

Time to Flood (Hours)
- 0-1 Hours
- 1-2 Hours
- 2-3 Hours
- 3-6 Hours

Scale 1:35,000 @ A3

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Hinze Dam
Probable Maximum Flood Failure
and Sunny Day Failure
Map 5

Time to Flood (Hours)
- 0-1 Hours
- 1-2 Hours
- 2-3 Hours
- 3-6 Hours

Legend
- Major Roads
- Major Waterway
- Map Grid
- Sunny Day Failure Line
- Water Storage

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Scale 1:35,000 @ A3

Km
Hinze Dam
Probable Maximum Flood Failure
and Sunny Day Failure
Map 6

Legend
- Major Roads
- Major Waterway
- Map Grid
- Sunny Day Failure Line
- Water Storage

Time to Flood (Hours)
- 0-1 Hours
- 1-2 Hours
- 2-3 Hours
- 3-6 Hours

Scale 1:35,000 @ A3

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Scale: 1:35,000 @ A3

Legend
- Major Roads
- Major Waterway
- Map Grid
- Sunny Day Failure Line
- Water Storage

Time to Flood (Hours)
- 0-1 Hours
- 1-2 Hours
- 2-3 Hours
- 3-6 Hours

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Scale: 1:35,000 @ A3
7 DOWNSTREAM RELEASE HAZARD MAPS

The following maps provide an indication of potential flood inundation close to the Dam that may occur due to the maximum possible spillway flow from the Dam. These maps are indicative of maximum *downstream release* for a situation that is not dam failure. These maps do not show the maximum possible flooding downstream of the Dam because such flooding can be influenced by sources of floodwater that are not part of the dam release. Such sources include run-off generated from localised flash flooding generated from unpredictable high intensity rain storms occurring downstream of the Dam.

These maps do not replace approved flood maps for the area that have been published by a Local Government Authority, Disaster Management Group, State Government Agency, or Federal Government Agency. However, the maps can be used as a guide to potential flooding due to outflow from the Dam in the absence of approved flood maps.

7.1 Purpose and Exclusions

The following downstream release hazard maps have been produced to identify the maximum areas likely to be affected by a downstream release hazard which is associated with natural flooding and a release of water from the dam caused by water that has flowed naturally into the dam.

In practice, the occurrence of a *downstream release hazard* does not automatically generate an *emergency event* for the Dam, and it does not mean that there are concerns for the structural safety of the Dam or that emergency intervention is required at the dam. In the vast majority of cases, the occurrence of a *downstream release hazard* is an indication that sufficient rainfall has fallen to cause flooding. Generally this flooding would be worse if the Dam had not been constructed.

*Dam hazards* that specifically threaten the structural safety of the Dam are defined in Section 5 and the relevant maps for these potential dam failure *emergency events* are in Section 6.
7.2 Relevance of Downstream Release Hazard Maps

Spillway flows from the Dam can combine with other downstream flows to produce an emergency situation for people and property downstream of the Dam (for example an *event* or *disaster* as defined in the *Disaster Management Act 2003*). This EAP does not define the disaster or emergency situation response actions required for downstream flooding of this nature.

The following maps provide an indication of the potential hazard area that may be impacted by downstream releases from the Dam. In the absence of more detailed flood maps, these maps can be used to assist Disaster Management Groups and the public for identifying areas that may be potentially impacted by dam releases.

The emergency response to flooding within these areas is led by Local Disaster Management Groups, with a range of agencies (including Seqwater) supporting these Groups in accordance with the Emergency Management Assurance Framework, IGEM 2014. Seqwater’s contribution is made primarily by providing information on the nature of the hazard arising from releases from the Dam. The following maps assist in providing that information.

As noted above and in Appendix I, when using these maps it is important to understand that the maps do not identify all possible downstream flooding scenarios. Downstream flooding could be significantly different to that shown in the maps due to the particular circumstances of each flood event. Some examples include:

- Flooding at the Dam and no other floodwaters joining downstream of the Dam – which means the downstream flooding is entirely due to the Dam overflow;
- No flooding at the Dam and flooding occurs downstream from inflows due to rain downstream of the Dam or rain and flows on tributary catchments that join downstream of the Dam – which means that the Dam is not contributing to flooding; and
- Flooding at the Dam and downstream flooding is more than Dam overflow due to inflows from rain downstream of the Dam or rain and flows on tributary catchments that join downstream of the Dam – which means that the Dam is partially contributing to flooding.

Because of these numerous combinations of contribution to downstream flooding, these maps should not to be used as an alternative to published flood maps, but rather should be used to support other flood map information.
7.3 Downstream Release Hazard Map Limitations of Accuracy

Determining the extent of dam outflow flood inundation involves complex modelling techniques that contain considerable uncertainties. The map accuracy is limited by:

- Accuracy of topographic survey;
- Accuracy of modelling methods;
- Omissions of hydraulic structures; and
- Omission of any changes to channel and floodplain conditions (e.g. land development) that occurred after the time of the survey information used to produce the maps.

The maps do not define property flood risks.
The maps do not define the probability of a flood.
The maps only show the maximum spillway flow. The maps do not show the minimum downstream release hazard flow for conditions when the downstream release hazard (dam overflow) notification is issued as defined in Section 3 in this EAP.

7.4 Available Flood Intelligence of Actual Dam Release During Events for Local Councils and Disaster Management Groups

In addition to the information contained in this EAP, Disaster Management Agencies can obtain real time information on dam levels to determine dam outflows for all Seqwater’s un-gated dams during flood events directly and on a continuous basis using hardware and software available through the Bureau of Meteorology. Please contact Seqwater for further information.
Hinze Dam
Downstream Release Hazard Inundation Extents
Maximum Dam Release for Scenario Without Dam Failure
Overview

Path: G:\Operations\Dam Operations\Dam Safety\EAPs\01. Flood Mapping\Hinze Dam\Flood Maps\20170905_Hinze_Dam_DRHM_Overview_A3_Landscape.mxd

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**HINZE DAM Downstream Release Hazard Inundation Extents**

**Maximum Dam Release for Scenario Without Dam Failure**

*Map 1*

Date: 5/09/2017

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Hinze Dam
Downstream Release Hazard Inundation Extents
Maximum Dam Release for Scenario Without Dam Failure
Map 2

Legend

- Major Roads
- Major Waterway
- Map Grid
- Water Storage

Indicative Flood Extent

Date: 5/09/2017

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Map 2

North Burleigh
Burleigh
Hinze Dam
Downstream Release Hazard Inundation Extents
Maximum Dam Release for Scenario Without Dam Failure
Map 3

Legend

- Major Roads
- Major Waterway
- Map Grid
- Water Storage

Indicative Flood Extent

Nerang
Gold Coast

Scale 1:35,000 @ A3

Km

0 0.5 1 1.5 2

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Hinze Dam

Downstream Release Hazard Inundation Extents

Maximum Dam Release for Scenario Without Dam Failure

Map 4

Legend

Major Roads

Major Waterway

Map Grid

Water Storage

Indicative Flood Extent

0
0.5
1
1.5
2
Km

Scale 1:35,000 @ A3

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Hinze Dam
Downstream Release Hazard Inundation Extents
Maximum Dam Release for Scenario Without Dam Failure

Map 5

Km
Scale 1:35,000 @ A3

Legend
- Major Roads
- Major Waterway
- Map Grid
- Water Storage

Indicative Flood Extent

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Cadastral (c) 2015 Department of Natural Resources and Mines. 2013 Aerial Photography (c) QGSC Special Imagery Subscription Plan
Hinze Dam
Downstream Release Hazard Inundation Extents
Maximum Dam Release for Scenario Without Dam Failure
Map 6

Legend
- Major Roads
- Major Waterway
- Map Grid
- Water Storage

Indicative Flood Extent

Map: 6

Date: 5/09/2017

Seqwater makes no representation or warranty as to the accuracy, completeness, reliability or suitability of the GIS data and any other information provided by Seqwater for any specific purpose and disclaims any responsibility or liability for any expenses, losses, damages and costs which may be suffered or incurred as a result of or in connection with using or relying on the data or the information provided by Seqwater. Please ensure the map attached accurately represents the location of proposed works. If you have any queries, please contact Seqwater.

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Source: Esri, DigitalGlobe, GeoEye, HERE, MapInfo, USGS, Aera, IGN, and the GIS User Community
Appendix A and B have been redacted

APPENDIX A - Contact Register

<table>
<thead>
<tr>
<th>Rev. no.</th>
<th>Doc No.</th>
<th>Doc Owner</th>
<th>Version Date</th>
<th>Doc Approver</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.1</td>
<td>ERP-00033</td>
<td>Principal Engineer, Dam Safety Operations</td>
<td>4/11/2020</td>
<td>Manager, Technical Support and Improvement</td>
</tr>
</tbody>
</table>
APPENDIX C – General Arrangement Plans
APPENDIX D – Identified Structural Failure Modes
A Dam Safety Risk Assessment undertaken in accordance with ANCOLD Guidelines has been completed for Hinze Dam. The failure modes that remained after the risk assessment screening process, their initiating events, and the section of this document under which these failure modes would be managed if a dam safety incident trigger associated with the failure mode is encountered, is summarised in the table below.

<table>
<thead>
<tr>
<th>FAILURE MODE DESCRIPTION</th>
<th>INITIATING EVENT</th>
<th>RELEVANT SECTION OF EMERGENCY ACTION PLAN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Embankment Flood Overtopping</td>
<td>Flood</td>
<td>Use Section 5.1 at flood commencement and if it appears possible that the Main Dam Embankment could be overtopped. Move to Section 5.3 should any new structural damage or movement areas be identified through the routine inspection processes undertaken during the flood event.</td>
</tr>
<tr>
<td>Main Embankment Flood Overtopping</td>
<td>Flood combined with Failure of Little Nerang Dam</td>
<td>Use Section 5.1 at flood commencement and if it appears possible that the Main Dam Embankment could be overtopped.</td>
</tr>
<tr>
<td>Saddle Dam Flood Overtopping</td>
<td>Flood</td>
<td>Use Section 5.1 at flood commencement and if it appears possible that the Saddle Dam could be overtopped. Move to Section 5.3 should any new structural damage or movement areas be identified through the routine inspection processes undertaken during the flood event.</td>
</tr>
<tr>
<td>Piping through the Main Embankment or through the Main Embankment foundations during a Flood Event</td>
<td>Flood</td>
<td>Use Section 5.1 at flood commencement and move to Section 5.2 should any new seepage, increased seepage or seepage containing earth material be identified through the routine inspection processes undertaken during the flood event. When scanning for seepage at the Main Embankment, particular attention should be given to the areas around the diversion culvert and spillway walls.</td>
</tr>
<tr>
<td>Piping through the Saddle Dam Embankment or through the Saddle Dam foundations during a Flood Event</td>
<td>Flood</td>
<td>Use Section 5.1 at flood commencement and move to Section 5.2 should any new seepage, increased seepage or seepage containing earth material be identified through the routine inspection processes undertaken during the flood event.</td>
</tr>
<tr>
<td>Spillway Failure</td>
<td>Flood</td>
<td>Use Section 5.1 at flood commencement and move to Section 5.2 should any spillway damage be identified through the routine inspection processes undertaken during the flood event.</td>
</tr>
<tr>
<td>Piping through the Main Embankment or through the Main Embankment foundations</td>
<td>Seepage</td>
<td>Use Section 5.2 should any new seepage, increased seepage or seepage containing earth material be identified during routine inspection. When scanning for seepage at the Main Embankment, particular attention should be given to the areas around the diversion culvert and spillway walls.</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Piping through the Saddle Dam Embankment or through the Saddle Dam foundations</td>
<td>Seepage</td>
<td>Use Section 5.2 should any new seepage, increased seepage or seepage containing earth material be identified during routine inspection.</td>
</tr>
</tbody>
</table>
APPENDIX E – Area Map and Site Access Arrangements
All-weather access is available to the dam via either Advancetown Road or Gilston Road (see image below).
APPENDIX F – Drawing of the Storage Catchment Area
APPENDIX G – Storage, Discharge and Dewatering Curves
The controlled version of this document is registered. All other versions are uncontrolled.
The theoretical dewatering curve is based upon 100% opening of a high level sluice gate within the spillway (invert level 76.06m AHD) and 100% opening of the 1440mm Butterfly valve on the lower intake (lowest invert level 42.58m AHD). The dewatering curve assumes no baseflow. The sluice gate can drawdown the reservoir from 94.5m AHD to 80m AHD (25% reduction in total hydraulic head) in approximately 10 days.
APPENDIX H – Seqwater Dam Safety Management Information
1. Dam Safety - Staff Development and Training

Dam operations personnel within Seqwater receive appropriate dam safety training based on a combination of practical exercises and classroom instruction. This includes site exercises and “on the job” training in the operation and maintenance of large dams, and training seminars covering the dam safety management practices recommended by ANCOLD and the Queensland Dam Safety Regulator. In relation to their responsibilities associated with the management of Seqwater’s dams, the training ensures that dam operations personnel understand the purpose and detail of the following:

- the equipment at the Dam and the location of controls, tools and keys required to properly operate the Dam;
- the Emergency Action Plan;
- the Standard Operating Procedures;
- the Operation and Maintenance Manuals;
- the Flood Operations Procedures.
- the dam safety routine inspection and surveillance procedures including proper practices for collecting and recording dam safety instrumentation data.

2. Dam Safety Documentation

Seqwater requires the following documentation to be available for each of its dams to support the Emergency Action Plan:

- Investigation, Design, and Construction Documentation including the Data Book and (if available), the Design Report.
- As-Constructed Details including plans and drawings.
- Standing Operating Procedures.
- Operations and Maintenance Manuals.
- Dam Inspection and Evaluation Reports.
- Dam Safety Reviews.
- Manual of Flood Mitigation (required only for gated spillway dams).
- Flood Operations Procedures.
3. Dam Safety Inspection and Surveillance

3.1. Surveillance Policy
Seqwater undertakes dam surveillance in accordance with the recommendations contained in the ANCOLD Guidelines on Dam Safety Management. This is considered best practice for the management of large dams in Australia. This relates to both routine visual inspection of the dams and also the gathering and analysis of data from dam safety instrumentation installed at the dams. Seqwater undertakes the following inspections at each of its dams on a continual basis.

3.2. Annual and Five Year Comprehensive Inspections
Seqwater schedules and completes Annual and Five Yearly Inspections at its dams in accordance with dam safety conditions issued by the Queensland Government. These inspections are undertaken by a team led by a suitably qualified and experienced Dam Safety Engineer. The inspections are conducted in accordance with the Queensland Dam Safety Management Guidelines and the ANCOLD Guidelines on Dam Safety Management. Copies of the inspection reports are provided to the Dam Safety Regulator for independent review once the inspections are completed.

3.3. Dam Safety Review
Seqwater schedules and completes Dam Safety Reviews for its dams in accordance with dam safety conditions issued by the Queensland Government. The reviews are conducted in accordance with the Queensland Dam Safety Management Guidelines and the ANCOLD Guidelines on Dam Safety Management. Copies of the Dam Safety Review reports are provided to the Dam Safety Regulator.

3.4. Dam Safety Routine Inspection
Routine visual inspection is undertaken at Seqwater dams to identify and report on conditions of interest for dam safety. These inspections are undertaken by the staff responsible for day to day operations at the dams as part of their routine duties at the Dam. The frequency of inspection is dependent on dam hazard and consequence category and is in accordance with ANCOLD guidelines. The normal frequency for routine inspections at Hinze Dam is daily.

All routine inspection reports are completed in written hardcopy and sent electronically to Seqwater’s Principal Engineer for Dam Safety for review. Any reported anomalies or unusual observations are investigated by a suitably qualified Dam Safety Engineer.
3.5. Dam Safety Instrumentation Data Gathering and Analysis

Dam Safety Instrumentation is used to monitor the structural performance of a dam. This instrumentation monitors a range of dam safety parameters that vary from dam to dam but can include rainfall, storage level, seepage, pore pressure and uplift pressure, surface movement, internal movement and post tensioning. Frequency of data gathering is dependent on dam hazard and consequence category and is undertaken in accordance with ANCOLD guidelines.

All gathered instrumentation data is provided electronically to Seqwater’s Principal Engineer for Dam Safety. The data is then graphed and analysed by a suitably qualified Dam Safety Engineer and any anomalies are investigated by a suitably qualified Dam Safety Engineer.

The instrumentation installed at Hinze Dam includes the following:

- Electronic water level recorder to continuously monitor lake level.
- Hydraulic Piezometers to monitor water pressure in the dam foundations.
- Pneumatic Piezometers to monitor water pressure in the dam foundations.
- V-notch measuring weirs to measure seepage at the dam.
- Inclinometers to measure structural movement at the dam.
- Surface settlement points to measure structural movement at the dam.

4. Flood Event Modelling

Seqwater maintains hydrologic models to forecast inflows into its dams and to estimate peak lake levels during flood events. These models can use rainfall forecast information provided by the Bureau of Meteorology for prediction purposes. This rainfall forecast information is supplied to Seqwater automatically in a digital format as soon as it is released for use by the Bureau. To compliment this process, Seqwater holds direct discussions with the Duty Meteorologists at the Bureau during flood events to allow improved interpretation of the rainfall forecast information provided.
5. Exercising of Emergency Action Plan

Annually Seqwater exercises the Flood Operations Centre to maintain and enhance the abilities of the Flood Operations Centre and flood operations staff. Emergency Action Plans are exercised as part of these annual exercises. Representatives from Local Disaster Management Groups, District Disaster Management Groups, State Disaster Coordination Centre and DNRME are invited to participate or observe the exercises. Recommendations from post exercise review are incorporated into the Emergency Action Plans.

Seqwater also conducts desktop exercises with Disaster Management Groups as part of Local Disaster Management Group Flood exercising scenarios.
6. Earthquake Monitoring

Seqwater receives Earthquake Notifications in real time directly from Geoscience Australia as earthquakes are detected. The Notifications provide an indication of Earthquake Magnitude by a number that characterizes the relative size of an earthquake based on the maximum motion recorded by a seismograph. An indication of the relationship between Earthquake Magnitude and potential impacts (in accordance with the Mercalli Intensity Scale) is shown in the table below.

<table>
<thead>
<tr>
<th>Earthquake Magnitude</th>
<th>Typical Maximum Modified Mercalli Intensity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0-3.0</td>
<td>I</td>
</tr>
<tr>
<td>3.0-3.9</td>
<td>II-III</td>
</tr>
<tr>
<td>4.0-4.9</td>
<td>IV-V</td>
</tr>
<tr>
<td>5.0-5.9</td>
<td>VI-V</td>
</tr>
<tr>
<td>6.0-6.9</td>
<td>VII-IX</td>
</tr>
<tr>
<td>7.0 and higher</td>
<td>VIII or higher</td>
</tr>
</tbody>
</table>

**Abbreviated Modified Mercalli Intensity Scale**

<table>
<thead>
<tr>
<th>Intensity</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Not felt except by a very few under especially favorable conditions.</td>
</tr>
<tr>
<td>II</td>
<td>Felt only by a few persons at rest, especially on upper floors of buildings.</td>
</tr>
<tr>
<td>III</td>
<td>Felt quite noticeably by persons indoors, especially on upper floors of buildings. Many people do not recognize it as an earthquake. Standing motor cars may rock slightly. Vibrations similar to the passing of a truck. Duration estimated.</td>
</tr>
<tr>
<td>IV</td>
<td>Felt indoors by many, outdoors by few during the day. At night, some awakened. Dishes, windows, doors disturbed; walls make cracking sound. Sensation like heavy truck striking building. Standing motor cars rocked noticeably.</td>
</tr>
<tr>
<td>V</td>
<td>Felt by nearly everyone; many awakened. Some dishes, windows broken. Unstable objects overturned. Pendulum clocks may stop.</td>
</tr>
<tr>
<td>VI</td>
<td>Felt by all, many frightened. Some heavy furniture moved; a few instances of fallen plaster. Damage slight.</td>
</tr>
<tr>
<td>VII</td>
<td>Damage negligible in buildings of good design and construction; slight to moderate in well-built ordinary structures; considerable damage in poorly built or badly designed structures; some chimneys broken.</td>
</tr>
<tr>
<td>VIII</td>
<td>Damage slight in specially designed structures; considerable damage in ordinary substantial buildings with partial collapse. Damage great in poorly built structures. Fall of chimneys, factory stacks, columns, monuments, walls. Heavy furniture overturned.</td>
</tr>
<tr>
<td>IX</td>
<td>Damage considerable in specially designed structures; well-designed frame structures thrown out of plumb. Damage great in substantial buildings, with partial collapse. Buildings shifted off foundations.</td>
</tr>
<tr>
<td>X</td>
<td>Some well-built wooden structures destroyed; most masonry and frame structures destroyed with foundations. Rails bent.</td>
</tr>
<tr>
<td>XI</td>
<td>Few, if any (masonry) structures remain standing. Bridges destroyed. Rails bent greatly.</td>
</tr>
<tr>
<td>XII</td>
<td>Damage total. Lines of sight and level are distorted. Objects thrown into the air.</td>
</tr>
</tbody>
</table>


The actions undertaken by Seqwater following receipt of an Earthquake Notification from Geoscience Australia are described in Section 5.
APPENDIX I – Notification Arrangements
1. Engagement Framework

The EAP is implemented under Seqwater's Emergency Response Plan which has been prepared in accordance with the provisions of the *Water Act 2000*.

The Emergency Response Plan does not provide detailed site-specific or situation-specific actions for particular incidents or emergencies as that information is provided by numerous other Seqwater documents including this EAP. Specifically this EAP provides response actions for Hinze Dam should the following situations occur at the dam:

- Dam safety incidents or emergencies;
- Dam overflows.

Specific descriptions of dam safety incidents / emergencies relevant to this EAP are contained in Section 5.
2. Management Structure

The management structure used by Seqwater to manage an emergency, including dam safety emergencies, is shown in Figure I.1.

Figure I.1 – Seqwater Emergency Management Structure
2.1. Roles for Dam Safety Incidents and Emergencies

When a potential dam safety incident is initially identified by a Seqwater staff member it is immediately reported to Seqwater’s Duty Emergency Advisor via Seqwater’s 24/7 incident and emergency hotline by phoning (07) 3270 4040.

If the incident or emergency is considered to be potentially a terrorist act, Queensland Police Service will also be notified via Triple Zero (000). If the incident or emergency is considered to be a terrorist act Queensland Police Service will be the leading response agency with Seqwater providing input as required.

Once the potential incident is reported and verified, an Incident Management Team Leader is appointed by the Duty Emergency Advisor using the Dam Safety Incident Roster. Prior to the Incident Management Team Leader being appointed, normal operational arrangements apply to the management of the site. An Emergency Manager will also be appointed from the Incident Roster when the incident is reported if judged necessary by the Incident Management Team Leader.

Further details of the requirements of these roles are:

- **Emergency Manager** - The Emergency Manager is a suitably experienced Senior Seqwater Manager who will take responsibility for the overall management of Seqwater’s response to the emergency including:
  
  - directing the actions to be undertaken by Seqwater at the dam site;
  - determining the emergency condition level, and;
  - providing suitable notifications to stakeholder agencies and the public.

  During a dam safety emergency, the Emergency Manager can be contacted by phoning (07) 3270 4040.

- **Incident Management Team Leader** - The Incident Management Team Leader is an experienced Dam Safety Engineer. On-site response at the dam is managed by an Incident Management Team Leader who also provides advice to the Emergency Manager in relation to:
  
  - Appropriate frequency of site inspection.
2.2. Roles for Seqwater Dam Release Notification Service

Rainfall events can cause overflows at the dam and trigger notification of potential downstream release hazards. Similar overflow events and corresponding notifications (refer Section 3) occur frequently at multiple Seqwater dams. In this context, downstream release hazard notifications while at “Alert” status (refer Table 5.1) are generally routine, are not an incident for Seqwater’s Emergency Response Plan and rarely impact on public safety.

The roles to perform the routine (non-incident) downstream release hazard notifications for this EAP are as follows:

- Seqwater’s Duty (On-Call) Communications Advisor, who is responsible for issuing the public notifications in accordance with Seqwater’s Dam Release and Spilling Communication Procedure Document (PRO-00598); and

- Seqwater’s Duty (On Call) Senior Flood Operations Engineer, who is responsible for providing technical advice to the Duty (On-Call) Communications Advisor.

The Duty Senior Flood Operations Engineer is responsible for monitoring dam overflows and escalating response in accordance with Section 5 of this EAP if necessary.
2.3. Local Disaster Management Group Dam Overflow Notifications

Seqwater monitors dam outflows and advises impacted Local Councils (Contact Register contained in Appendix A) of flooding at the dam at the "Lean Forward" trigger level in Table 5.1. Local Councils may also be advised of status of flooding at the dam at levels below the trigger specified in Table 5.1 in accordance with pre-agreed protocols with the Council. In some situations when the Seqwater Flood Operations Centre is mobilised and if time and resources are available, predicted peak lake levels and outflow can also be provided however the provision of this information cannot be guaranteed.

The notification to the Local Councils will be made as a telephone call as a first priority.

2.4. Notifications Associated with a Potential Dam Failure

If a situation is identified that has the potential to cause or contribute to a dam failure emergency condition at the dam, Seqwater will provide appropriate notifications and inter-agency coordination to Local Councils and Disaster Management Stakeholders. The triggers for these notifications are contained in Section 5 of this EAP. Seqwater will provide these notifications and two-way communication in accordance with the Emergency Response Plan. The Emergency Response Plan provides for verbal communication (typically teleconference) supplemented with written requests and situation reports. Dam failure emergencies can develop rapidly. The need for direct verbal communication for expediency of response should be assumed unless a situation specific assessment identifies sufficient time is available for alternative communication.

If a situation arises where the failure of the dam is considered possible, Seqwater or the Agency managing the overall emergency response will liaise directly with State Disaster Coordination Centre (SDCC) to issue appropriate notifications to persons located downstream of the dam using the Emergency Alert. This system is the national telephone based emergency warning system that sends the following messages to a nominated area:

- a voice message of up to 35 seconds to all identified landline telephone services based on their physical location; and
- a text message of up to 160 characters to all identified mobile phone services based on their physical location and/or billing address.

(Further details of the Emergency Alert can be found at [http://www.disaster.qld.gov.au/](http://www.disaster.qld.gov.au/)).
The Emergency Alert System has the ability to import digital spatial data files (polygons in Google Earth KML format) that define a particular geographic area for the issue of an Emergency Alert. For a dam safety emergency associated with potential or actual dam failure, these polygons are defined by Seqwater and extend over the Dam Failure Hazard Inundation Maps shown in Section 6. The polygons are not defined exactly to the extents of Dam Failure Inundation Maps because the QFES specifications for Emergency Alert polygons require simplified area definition for expediency of use of Emergency Alert.

Polygons in Google Earth KML format for Emergency Alert have been uploaded to reside directly within the Emergency Alert System for immediate use by the SDCC Watch Desk if needed for a dam failure emergency. Initiation of Emergency Alert is the system used by Seqwater to warn populations at risk near to the dam of the likely hazards associated with the onset of a potential dam failure.

The initiating agency responsible for direct liaison with the SDCC if the Emergency Alert is to be used will depend on the speed of development of the emergency situation. If a potential dam failure situation develops relatively quickly (e.g. a matter of hours) and notification is required before the managing Emergency Response Agency can be mobilised, liaison with the SDCC and initiation of notifications using the Emergency Alert will be the responsibility of Seqwater. If a dam failure situation has developed at a slower rate (e.g. a matter of days), liaison with the SDCC and initiation of notifications using the Emergency Alert will be undertaken by the managing Emergency Response Agency, with advice from Seqwater. If the situation is not clear, the decision on how a notification will be initiated and liaison with the SDCC is the responsibility of the Emergency Manager (see Appendix I).

Once a notification is initiated from the Emergency Alert, consequent management measures undertaken by the SDCC Watch Desk will be event-dependent but will normally include:

- Informing others of the notification, with primary considerations being:
  - media (particularly local radio), through Queensland Fire and Emergency Services (QFES) Media and Corporate Communications.
  - CEOs of Local Government.
  - Minister’s Office;
- Ensuring, together with Telstra, that the use of the System does not adversely affect the telecommunications network;
- Ensuring pre-prepared websites have relevant information; and
• Establishment of a system to measure the effectiveness of the Campaign and other messages on the ground.

3. Seqwater Dam Release Notification Service

Hinze Dam is as an uncontrolled spillway dam. Seqwater does not have any scope for modifying the outflow from Hinze Dam when the dam fills and overflows.

Seqwater provides a free Dam Release Notification Service to residents living downstream of dams and for any other interested parties. This free notification service provides subscribers with notifications by their choice of email, SMS/text messages to mobile phones, or recorded messages to telephone landlines. These notifications are issued to inform the subscriber that an overflow from the dam is commencing or about to commence; overflows have reached a level where they may pose a hazard to the safety of persons or property downstream of the dam (downstream release hazard) and when the BoM has commenced issuing relevant flood warnings for the river downstream of the dam.

Seqwater has widely promoted and continues to promote the Dam Release Notification Service. Details of this service are available on Seqwater’s website (www.seqwater.com.au).

**It is important to understand that Dam Release Notifications from Seqwater are advice of the outflows from the Dam. There may be other sources of water contributing to flooding in waterways and floodplains downstream of the Dam. It is also important to be aware that these notifications are not indicating that there is a definite downstream release hazard, but rather that the Dam is overflowing and operating normally and that safety hazards downstream of the Dam are possible because the Dam is spilling.**

Dam Release Notifications do not provide information on river levels, or predictions about areas that may be inundated by flood waters in a flood event. Subscribers to the service should consider information available from other sources which may include:

• Details of road closures, inundation flood mapping and information regarding any evacuation arrangements, from Local Councils and Disaster Management Groups;
• Information on river levels and flooding from the BoM. Seqwater issues a notification to subscribers when the BoM commence issuing relevant flood warnings for areas
downstream of the Dam. Seqwater does not issue further dam release notifications while the BoM are issuing flood warnings. The reasons for this are:

- The BoM are the lead agency for the provision of flood warning information to the public. Flood Warning information issued by other agencies that can be seen to be in competition with Flood Warning information issued by the BoM has the potential to create public confusion during an emergency event.

- Flooding downstream of the Dam will be caused by a combination of dam outflows and flow contributions from other sources. These flow contributions from other sources are not assessed or estimated by Seqwater. Therefore, the BoM are better placed than Seqwater to advise the public on flooding downstream of the dam once the BoM commence issuing Flood Warnings.

• Emergency services warnings, including from Police and Queensland Fire and Emergency Services.